



# Procurement Opportunities

## South Texas Region

Texas Education Advocacy Series  
January 27, 2022



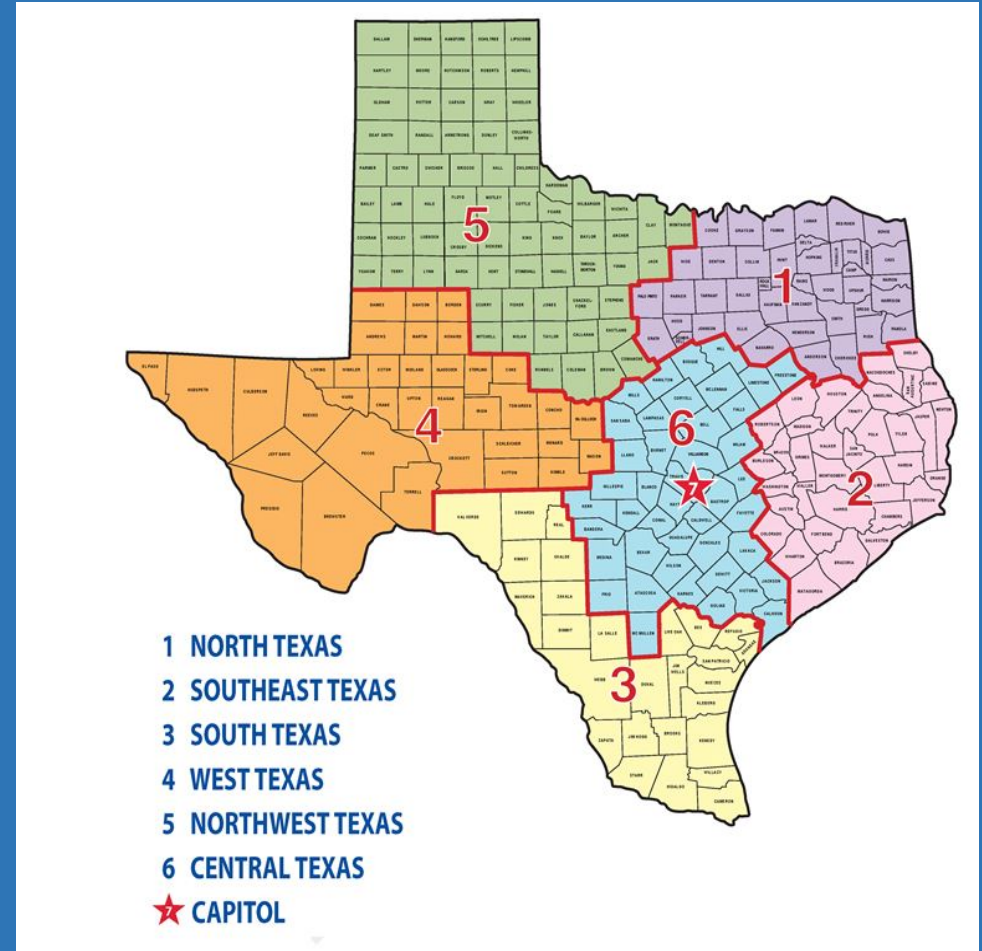
# Procurement and Contract Services (P&CS)

- The P&CS Department is responsible for facilitating the procurement needs for all DPS locations and for all types of purchases. P&CS efforts are focused on purchasing and contracting activities, which obtain the best value for the agency.
- DPS employs a unified regional command structure to fully integrate DPS programs and capabilities at all levels, empower decision making at the lowest level and provide immediate accountability.
- [Procurement@dps.texas.gov](mailto:Procurement@dps.texas.gov) is the P&CS email account for general correspondence, questions, comments, or concerns.



# Overview

- DPS has Purchasers assigned in each region to assist in securing goods and services specific to each sector of the State.
- They are responsible for soliciting commodities and services for all divisions in the region as well as recruiting HUB and non-HUB vendors.
- They support Facilities, Communications, Fleet, Highway Patrol, Aviation and the Drivers License divisions.





# Procurements

- **DPS has over 400 buildings impacting all six regions.**
  - Janitorial services
  - Lawn care services
  - Pest control services
  - Air filter replacement services
  - Fire alarm testing and maintenance services
  - Heating and air conditioning services
  - Elevator maintenance services
  - Other miscellaneous procurements



# Procurements

- **Additional Procurements**

- Cellular Tower Leases (Land and Tower)
- Hangar Leases
- Vehicle Repair Services
- Vehicle Car Wash Services
- COVID Supply Support
- Building Maintenance (Special Trades)
- Parking Lot Resurfacing
- Emergency Repairs
- Building Security Services
- Other miscellaneous procurements



# Procurement Process

State Agencies are required to purchase from the Comptroller's and the Department of Information Resources (DIR) awarded term contracts when those goods or services are available on contract.

Purchases under \$10,000 do not require competition however the agency has a business policy to use HUBs for all procurements.

Purchases over \$25,000 must be posted to the Electronic State Business Daily (ESBD) and all applicable CMBL/HUB directory vendors are notified of the bid opportunity.

Purchases over \$100,000 are required to include the HUB Subcontracting Plan (HSP) for inclusion of additional subcontracting opportunities.



# Doing Business with DPS

- Due to civil mandated closures or DPS work modifications relating to the Coronavirus Disease (COVID-19), until further notice DPS will not accept any “in person” solicitation responses. All solicitation responses must be provided electronically to the assigned point of contact by the posted due date (please scan the ESBD for addendums that may change a solicitation due date).
- Additionally, until COVID-19 restrictions are lifted, all vendor: pre-bid conferences, product demonstrations, and HUB Economic Opportunity Forums will be handled via web conferences.
- If you have specific questions regarding a solicitation you plan on responding to, please contact via email the listed point of contact for that respective solicitation.



# 2021 HUB Expenditures

Department of Public Safety	% Spent w/HUBs
Heavy Construction	0.00%
Building Construction	6.16%
Special Trades	39.68%
Professional Services	2.96%
Other Services	12.95%
Commodity Purchases	15.10%
<b>Total Dollar Amount</b>	<b>\$28,079,575</b>





## Internet Links

HUB Office - [DPSHUB@dps.texas.gov](mailto:DPSHUB@dps.texas.gov)

Doing Business with DPS - [Doing Business with DPS | Department of Public Safety \(texas.gov\)](https://www.texas.gov/doing-business-with-dps)

DPS General Procurement Information - [procurement@dps.texas.gov](mailto:procurement@dps.texas.gov)

ESBD - [ESBD \(txsmartbuy.com\)](https://txsmartbuy.com)

CMBL - [Centralized Master Bidders List \(CMBL\) \(texas.gov\)](https://www.texas.gov/centralized-master-bidders-list)

CMBL Profile - [Modify CMBL Account \(texas.gov\)](https://www.texas.gov/modify-cmb-account)



Natalia Medina  
Purchaser, Region 3  
956-565-7512  
[Natalia.medina@dps.Texas.gov](mailto:Natalia.medina@dps.Texas.gov)

Norma Barrera  
Assistant Director, Procurement & HUB Services  
512-462-6150  
[Norma.Barrera@dps.Texas.gov](mailto:Norma.Barrera@dps.Texas.gov)

