



OFFICE OF THE DIRECTOR OF POLICE
THE UNIVERSITY OF TEXAS SYSTEM
POLICY AND PROCEDURE MANUAL



Subject			Policy Number
Advanced Development and Career Excellence Program (ADVANCE)			412
Effective Date	Revision Date	Reevaluation Date	Number of Pages
March 1, 2013		Annually	
Reference Standards		Rescinds or Amends Policy Number	

I. PURPOSE

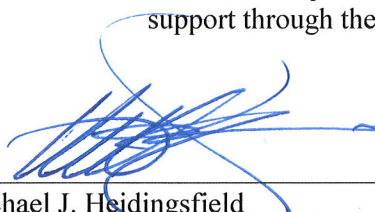
The purpose of this policy is to establish the “ADVANCE” program which has this objective: familiarization with Office of the Director of Police (ODOP) operations in Austin and University of Texas System Police operations across the state.

II. POLICY

As available and on a volunteer basis selected sergeants (i.e., those on current Lieutenants’ promotion list), Lieutenants, Captains and Assistant Chiefs shall participate in the two week career broadening experience entitled ADVANCE; participation is by choice.

III. PROCEDURES

- A. Candidates shall be nominated by the Institution Chief of Police to the Director of Police.
- B. Each ADVANCE assignment shall be two weeks in duration and shall be considered temporary duty.
- C. Multiple candidates may participate at the same time.
- D. Each ADVANCE agenda will be tailored for the participant candidate as needed and as circumstances dictate.
- E. The ODOP Chief of Staff will be the point of coordination for this program.
- F. Participants will be considered on duty and shall be armed and in possession of police identification and cellular telephone during business hours.
- G. As a matter of policy candidates shall sign a non-disclosure agreement.
- H. A minimum of casual business attire or uniform is required.
- I. Candidates are encouraged to provide their own state vehicle and laptop computer.
- J. ODOP shall provide parking space, office space, hardline telephone and other office support through the Senior Administrative Assistant.



Michael J. Heidingsfield
Director of Police